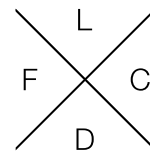


Lake Como Design Festival



**O P E N
C A L L**

The document is editable, please complete it digitally and send it together with all the required documentation by **March 31st 2025** to the e-mail address info@lakecomodesignfestival.com. Please include in the subject line of your e-mail **LCDF 25 / CDS**.

Company (optional)

Name

Surname

Address

City ZIP Country

Email

Phone

Website

Instagram

Artwork/project's name

Images link

Video link (optional)

Artwork's insurance value in euro

Weight (kg) Size (cm)

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By submitting application through this OPEN CALL, the candidate agrees to participate in the Lake Como Design Festival as an exhibitor. If selected, their project will be showcased in Como from **September 13 to 21, 2025**. The project must align with this year's theme, **Fragments**, as further detailed in the BROCHURE of the Contemporary Design Selection, and must be relevant to at least one of the following themes:

- **The fragility**
- **The regenerative act**
- **The memory**

The candidate, if selected, undertakes to sign the confirmation contract that will be sent to him/her at the end of the Open Call (31 March 2025), to deliver the material relating to the finished project by the dates indicated in this registration form and to pay the participation fee according to the submission procedures.

Participants are required to contribute to the Festival expenses through a **participation fee of €700.00** (as better indicated in the dossier), which must be paid upon confirmation of selection and in any case no later than May 31st 2025.

Independent designers and studios may participate in the selection. Sponsorships by companies and galleries are also permitted submitting one or more designers. **Unique pieces, limited editions and serial products** are admitted to the selection for the **indoor** and **outdoor** categories for a maximum of two projects per designer, at least one of which must be a preview. The exhibition is collective and the positioning of the projects in the locations will be carried out by the Organisation. For exclusive use of exhibition spaces, please make a request to the Organisation, which will provide the relevant price list.

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Please note that the festival will take place at a very busy holiday time. Early booking of travel and accommodation is therefore essential.

In order to engage participants throughout the entire duration of the festival, the Organization has selected a range of accommodations with varying sizes and bed capacities. Rooms will be assigned, taking into consideration any preferences expressed by the participants.

The cost of the stay is €600.00 and includes accommodation for one person from Friday 12 to Sunday 21 September, in a single or shared room, at the **Foresteria of Chilometro della Conoscenza**. The participant will pay the accommodation together with the participation fee. The offer is valid subject to availability. For additional rooms outside the Foresteria, the Organisation every year enters into agreements with external facilities at favourable rates, where couples and groups can stay.

Required material should be sent to info@lakecomodesignfestival.com with subject **LCDF 25 / CDS + Name Surname**:

1. completed registration form
2. short bio / cv
3. max 2 pages for the project presentation text
4. LINK with max 5 images
5. LINK with video (optional)

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General information

Artworks will be insured with a regular insurance policy for the entire duration of the Festival. The final insurance value of the artwork must be communicated to the Organization by July 18, 2025. Daily Guardian Service will be active during the public opening hours (10:00 - 19:00). Participants are responsible for delivery and withdrawal costs as well as transportation insurance. Participants are encouraged to personally arrange or designate personnel for **artwork's setup on Friday September 12th 2025**, at the confirmed location. Upon arrival, a pass for access to the exhibition area will be provided. By September 1st 2025, the participant must provide the name and phone number of any additional personnel assigned to the setup. In the event of impossibility of delivery and set-up, the works may only be shipped in a **wooden crate with internal safety padding** from Monday August 25th and strictly by Friday September 5th 2025. The address of the warehouse will be provided upon confirmation of the selection. If the participant will not be able to take care of the set-up or dismantling or both, he/she may **request assistance** from the Organisation, which will send an estimate based on the difficulty of the intervention. The cost of assistance must be paid before the beginning of the festival. At the end of the festival, the works will be taken to the warehouse, which will remain available for collection from September 24th to October 10th 2025. From October 11th 2025, a fee of euro 25.00 per day will be charged for the storage of each uncollected work. If the participant does not request assistance with dismantling, he/she must **personally collect the work on Sunday September 21st from 7pm to 9pm or Monday September 22nd from 8am to 12pm**. In the case of **non-EU projects**, the participant must use an Italian importer for a **DDP (Delivery Duty Paid) shipment**. The Organisation or the warehouse will not carry out customs clearance of the goods on behalf of the participant and no transport costs, taxes or duties may be charged to the Organisation or to the warehouse.

Documents

You are requested to submit your CV or short biography at this stage of the selection. If you will be selected, we will ask you to provide us with further personal details. The registration form, the short bio / cv and the project presentation text must be sent by e-mail to: info@lakecomodesignfestival.com.

Please, add as subject: LCDF 25 / CDS + Name Surname. The presentation text must not exceed 2 pages.

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Images

It is allowed to send a maximum of 5 images per project and only in high quality coloured JPG format. We recommend to send all the images and videos using a tool such as We Transfer, Dropbox, G-DriveFiles. Visual files must be no smaller than 1000 pixels in any direction at 72 dpi resolution. This should ensure a file size between 700 kb and 2 MB. Single file bigger than 3MB will not be accepted. Please name all files, using the name of designer/ artist and/or gallery and/or editor. If the artwork/project is selected, high-resolution images must be submitted by Friday August 22nd 2025.

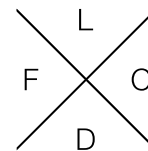
Selection

The selection will take into account the type of projects proposed according to the location selected for the Contemporary Design Selection. Please note that Chilometro della Conoscenza is a vast park, where most of the works will have to be placed by hand. Some structures and corners of the park are up to 500 metres away from the nearest parking area. In case of selection, you will be requested to send other high resolution images (full image, front, side, back, details image, materials image, etc.) to let us use this material for the social activities of the Festival. The Organization will keep the submitted images of all selected projects and reserves the right to use the images in publications and promotional materials. The invoice for the balance of the participation fee will be sent with the selection notice. The invoice must be **paid upon confirmation of the selection**, under penalty of cancellation from the Festival. In the event of renunciation of participation, the participant must notify this in writing by e-mail. The subject line must indicate: RENUNCIATION OF PARTICIPATION LCDF 2025 + Name Surname. The Organization of the Festival reserves the right to withhold the entire amount paid as a penalty for compensation for the damage suffered. If due to force majeure or government restrictions the Festival does not take place, the participant will be fully refunded of the participation fee.

Privacy

Please note that your data is processed for the purposes that are strictly related to the management of your request to participate as an exhibitor in accordance with bylaws and participation of the offered activities. Furthermore, your personal data will be processed by the organization of the Festival and its partners through paper and digital archives (including portable devices) for the purposes indicated above. Your personal data will be stored for the strictly necessary amount of time and, in any case, no more than what is indicated by the current legislation. Following such deadline, data will be destroyed. Wonderlake Como, as being the Data Controller, processes your personal data in compliance with the GDPR principles.

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The candidate chooses among the following types of participation:

- Option A: only participation fee (euro 700,00)
- Option B: participation fee with accommodation (euro 1300,00)

Additional services (which will be charged according to the type of project):

- Handling of work(s) at the warehouse in Como (from euro 50.00)
- Assistance for the set up (from euro 100.00)
- Assistance for the dismantling (from euro 100.00)

All prices are VAT 22% excluded. To avoid additional 22% VAT on your invoice, please provide a VAT ID validated by European Commission.

Date and place

Signature